DIVISION SCOPE OF SERVICE

<table>
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<th>Division: NORTH TEXAS</th>
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<tr>
<td>DHP Classification: ORTHOPEDIC TECH – CERTIFIED (OTC/ROT)</td>
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<td>Name of Dependent Healthcare Professional (DHP):</td>
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**Orthopedic Technician– Certified (OTC/ROT):**
The Orthopedic Technician– Certified (OTC/ROT) must have equivalent qualifications and competence as employed individuals performing the same or similar services at the facility.

**Definition of Care or Service:**
The Orthopedic Technician– Certified (OTC/ROT) assists the Orthopedist with orthopedic treatments. Scope of Service include:

- Prepares, sets up and maintains specific types of traction requested by the orthopedist
  - Assists with orthopedic appliance application, maintenance and removal
  - Fits and adjusts ambulation aids including canes, crutches and walkers
  - Applies dressing to orthopedic surgery site
  - Removes initial post-operative dressing from orthopedic surgery site
  - Applies, maintains and removes plaster and synthetic casts
  - Provides instruction to patients regarding orthopedic dressings and devices
- Maintains and secures patient data and records
- Documents the procedure in the medical record
- Demonstrates Clinical and Service excellence behaviors to include code of HCA conduct core fundamentals in daily interactions with patients, families, co-workers and physicians
- Maintains confidentiality and privacy in accordance with HIPAA regulations

**Setting(s):**
- Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, clinics and physician practices
- Treatments may be performed in the Emergency Department and at patient bedside

**Supervision:**
- Indirect supervision by Orthopedist
  - Collaborates with the Primary Care RN during treatments

**Evaluators:**
- Supervising orthopedist; department director or designee

**Qualifications:**
- High school diploma with two years of experience and training provided by an Orthopedist plus one year work related experience
  - OR
- Graduate of an Orthopedic Technology Training program or a U.S. Military Training program
  - OR
- Orthopedic Technician– Certified (OTC) certification through the National Board for Certification of Orthopedic Technologists (NBCOT) or a Registered Orthopedic Technologist (ROT) certified through the American Society of Orthopedic Professionals (ASOP)

**Experience:**
- At least two years of full-time work experience in a hospital, clinic or office setting, working in the treatment of the orthopedic patient.

**Competencies:**
The Orthopedic Technician– Certified (OTC/ROT) will demonstrate:
- Accurate patient information review and evaluation
  - Uses at least two ways to identify patients before treating or performing a procedure

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- Verifies that the requested procedure correlates with the patient’s clinical history, presentation and physician order
- Participates in the pre-procedure (Universal Protocol) process to verify the correct procedure, for the correct patient, at the correct site and involves the patient in the verification process when possible
- Accesses the patient medical record appropriately
- Documents in the medical record according to the facility standard / policy
- Safe and effective use of orthopedic equipment and products for treatment
  - Applies equipment/products according to orthopedist treatment orders
  - Follows the manufacturer’s recommendations for equipment and product utilization
  - Initiates orthopedic equipment/product safely and efficiently
  - Monitor's patient tolerance of treatment including equipment/product
  - Reports treatment and patient tolerance to Primary RN
- Care of surgical site
  - Uses appropriate technique when applying dressing to surgical site
  - Demonstrates practices associated with infection prevention
- Delivers patient education for orthopedic treatments and equipment
  - Communicates effectively with patient and support system
  - Provides education to the patient for self-care and maintenance of orthopedic equipment
  - Reports outcome of patient education to Primary RN and / or Orthopedist
- Infection Prevention
  - Practices consistent hand hygiene according to hospital policy
  - Uses personal protective equipment (PPE)
  - Maintains current immunization for influenza
  - Complies with Isolation precautions
  - Current PPD

References:

DHP Printed Name: _______________________ DHP Signature: _________________________

Company/ Vendor: ________________________________ Date: __________________