DIVISION SCOPE OF SERVICE

Division: CONTINENTAL

DHP Classification: PATIENT CARE TECHNICIAN

Name of Dependent Healthcare Professional (DHP):

Patient Care Technician:
The Patient Care Technician must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.

Definition of Care or Service:
The Patient Care Technician supports nursing personnel in providing care to patients and assists with providing a safe, quiet, clean, organized environment for healthcare delivery. Scope of Service may include:

• Preparation of procedural areas as required
• Maintain supply level in all areas by monitoring supply levels, ordering supplies, and keeping supply areas stocked
• Assists in maintaining a safe and sanitary environment
• Approaches any problems professionally; initiates and/or cooperates in resolution process
• Assists by performing activities such as taking vital signs (Blood pressure, pulse, respirations, pulse oximetry, and temperature), transporting patients, performing shave/preps on patient, cleaning operating rooms between cases, acts as a courier.
• Demonstrates Clinical and Service excellence behaviors to include code of HCA conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.

Setting(s):
• Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, imaging centers, and physician practices

Supervision:
• Indirect supervision by Administrator, Nurse Manager, Charge Nurse or Staff RN

Evaluator: Department director or designee in conjunction with supervising physician or licensed independent practitioner

Qualifications:
• Associates/Bachelor’s Degree or higher
• Nursing Assistant Certification (CNA Certification) or
• Emergency Medical Technician (EMT) Certification
• Completed blood borne pathogen exposure training
  o Certification provided or found on Letter of Compliance
• American Heart Association health care provider BLS Certification

State Requirements:
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Experience:
• 2-3 years’ experience is preferred.

Competencies:
The Patient Care Technician will demonstrate:
• Accurate patient information review and evaluation
  o Uses at least two ways to identify patients before initiating documentation in the medical record
  o Accesses the patient medical record appropriately
  o Maintains confidentiality and privacy in accordance with HIPAA regulations
• Documentation in the medical record
DIVISION SCOPE OF SERVICE

- Documents in the medical record according to:
  - Facility standard / policy
  - Local, state and federal regulatory guidelines for documentation
  - Documentation is legible and clear
- Must meet basic reading, writing, and comprehension
- Basic knowledge of computer systems and good interpersonal skills
- Strong critical thinking skills

- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE)
  - Required immunizations per DHP Division requirements
  - Complies with Isolation precautions

References:

DHP Printed Name: ______________________  DHP Signature: ______________________

Company/ Vendor: _______________________________  Date: ______________________